

BYLAWS FOR ANN LAKE PROPERTY OWNERS' ASSOCIATION, INC.

ARTICLE I NAME AND ORGANIZATION

- Section 1. This organization shall be known as Ann Lake Property Owners' Association, Inc., a non-profit corporation of Almira Township, Benzie County, Michigan.
- Section 2. The fiscal year of this Association shall be September 1 to August 31.

ARTICLE II PURPOSES

- Section 1. This Association shall promote the education of riparian property owners and other lake users about water quality and water safety.
- Section 2. This Association will support issues which concern the welfare of the lake in general, including the conservation of the water supply in the lake and watershed, the maintenance of the quality of water safe for swimming and conducive to the renewal of the fish resources.
- Section 3. This Association shall support the measurement and evaluation of hydrological data of the lake so that decisions and actions of the Association shall be in line with what is best for the lake.
- Section 4. This Association will promote the best interest of the membership in fiscal and civic matters such as taxation, zoning developments affecting property rights and values, pending legislation, law enforcement, etc.
- Section 5. This Association will strive to insure that individual rights should be enjoyed and protected without trespassing on the rights of others.
- Section 6. This Association will work to preserve Ann Lake as a natural resource and recreational area through protection and prudent use of its environment.

ARTICLE III MEMBERSHIP

- Section 1. Membership in the Association shall be limited to riparian property owners on the lake and persons who own property with deeded legal access to the lake. A person who has negotiated a contract to purchase riparian property or property with legal access to the lake shall be eligible for membership.
- Section 2. The term "member" is defined as a household unit (household defined as any group of people owning a property). For purposes of voting, the individuals whose names are recorded on the deed shall be entitled to one vote per household. Votes shall be carried by a simple majority of the active members either present or voting by proxy.

A referendum vote by mail may be called by the President, any two Directors, or any twenty active members if there is any question as to adequate preparation, adequate notice, or whether the vote was representative of the full membership.

- Section 3. Each member of this association shall be equally privileged with all other members in his/her voice and vote upon any policy or proposition presented for discussion or decision at any meeting of the members.
- Section 4. The membership year from September 1 through August 31 of each calendar year.
- Section 5. Dues shall be recommended and approved by the membership. The annual dues are payable to the Treasurer on ~~September 1~~^{February 1} of each year. Dues shall become delinquent if not paid by ~~March 1~~ of each calendar year. ~~A delinquent member shall be ineligible to attend meetings of the Association and shall be removed from the member list if the delinquent dues are not paid within a 30 day grace period.~~
- Section 6. Any member who shall reflect discredit upon this association may be removed from membership by a 2/3 vote of the entire membership of the Association's Board of Directors. Written notice shall be mailed to the member 30 days prior to any action taken by the Board. A hearing before the Board shall be provided if requested by the member of the Association.
- Section 7. Withdrawal from membership in the Association shall be by written notice to or from the Secretary of the Association.

ARTICLE IV OFFICERS

- Section 1. The officers of this Association shall be a President, Vice President, Secretary, and Treasurer. They shall be elected by majority vote of the membership attending the Annual Meeting and shall hold office for the succeeding two years or until their successors are elected. They shall take office at the time of the Annual Meeting at which they are elected.
- Section 2. The officers shall serve without compensation.
- Section 3. In case of death or resignation of the President, the Vice President shall at once assume the President's title and duties. The vacancy in the office of Vice President shall be filled by a majority vote of the Board of Directors. In case of death or resignation of any other officer, the office shall be immediately filled by appointment by the President with a majority of the members of the Board concurring.
- Section 4. Any officer or director becoming ineligible for membership in the Association shall automatically forfeit the office, and such vacancy shall be filled in the same procedure as stated above.
- Section 5. The President shall preside at all meetings of the Association and of the Board of Directors and shall cast the deciding vote in case of a tie. The Vice President shall assist the President in the performance of the President's duties. In the absence of the President, the Vice President shall preside at the meetings of the Association and perform all other duties of the President. The Secretary shall conduct all correspondence for the Association and the Board of Directors, keep the minutes of all meetings, and maintain a clear record of the business of the Association and Board of Directors.

The Treasurer shall receive all monies paid to the Association and shall keep an accurate record of the members and their financial status in the Association. The Treasurer shall disburse such monies as approved by the Board of Directors. All expenditures of the Association shall be by check with the Treasurer's and one other appointed Board member's signature from the Association's account. ~~The Treasurer shall make an oral report of the Association's financial status at each meeting of the Association and of the Board of Directors and prepare a written statement annually that will be available to the membership at the Annual Meeting.~~ All monies paid to the Association shall be deposited by the Treasurer in the bank account of the Association. The records of the Association shall be reviewed by two (2) members of the Board within 30 days of the Annual Meeting.

ARTICLE V MEETINGS

- Section 1. The Association's Annual Meeting shall be held the 3rd Saturday in August each year and due notice sent to each member.
- Section 2. A special meeting of the membership may be called at the option of the President or when requested by any two members of the Board. Every member shall be notified of such meeting by regular United States mail at least 14 days prior to the time of the meeting.
- Section 3. A quorum of the Association shall be no less than 10 percent of the entire membership. Voting members shall register with the Secretary of the Association immediately prior to any regular or special meeting.

ARTICLE VI BOARD OF DIRECTORS

- Section 1. The Board of Directors shall consist of the four duly elected officers, the past president last holding office, and four members elected at large from the membership. Board members from the membership-at-large shall serve for a period of four years with two members elected at each odd-numbered year.
- Section 2. The Board of Directors shall have control of the affairs and property of the Association, and shall serve as the executive and policy-making group of the Association.
- Section 3. A quorum shall consist of a simple majority of the officers and other Directors who are eligible to vote.

ARTICLE VII COMMITTEES

- ~~Section 1.~~ All committees, except the nominating committee, shall be appointed by the Board of Directors and shall serve for one year or as needed.
- Section 2. Standing committees shall be: Water Quality, Health and Safety, Newsletter, and Government.
- Section 3. Ad Hoc committees may be established by majority vote of the Board of Directors as need arises.

Section 3. The nominating committee shall consist of three members and shall be elected by majority vote of the Board of Directors

Section 4. Standing committees shall present a written report to the Board of Directors at least 30 days prior to the Annual Meeting.

ARTICLE VIII ORDER OF BUSINESS

All meetings of the membership and of the Board of Directors shall be as follows:

1. Call to Order
2. Roll Call of Officers
3. Reading of Minutes
4. Report of Officers
5. Report of Standing Committees
6. Report of Ad Hoc Committees
7. Unfinished Business
8. Election of Officers
9. New Business
10. Adjournment

ARTICLE IX PARLIAMENTARY AUTHORITY

The rules contained in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules or order the Association may adopt.

ARTICLE X AMENDMENTS

Section 1. The Bylaws may be amended at any regular or properly called special meeting of the membership by a 2/3 vote.

Section 2. Members shall be notified in writing of proposed Bylaw changes at least 30 days prior to the meeting called to consider revision of the Bylaws and receive notice of changes enacted.