

**Ann Lake Property Owners' Association  
Board Meeting Minutes  
Date: June 15, 2024**

**I. Call to Order:** 9:08am

**II. Roll Call of Officers and Board:**

<b>President:</b>	Jeff Dahlberg	Present
<b>Vice-President:</b>	Kent Taylor	Present
<b>Treasurer:</b>	Dave Maxson	Present
<b>Secretary:</b>	Val Dahlberg	Present
<b>Member at Large:</b>	Kathy Garmes-Taylor	Present
<b>Member at Large:</b>	Maggie Sowers	Present
<b>Member at Large:</b>	Aaron Jenkins	Present
<b>Member at Large:</b>	Darryl Perry	Present
<b>Member at Large:</b>	Randy Davis	Present

**III. Approval of Minutes from last meeting: Dave moved to approve minutes, Aaron seconds motion, unanimously approved by Board.**

**IV. Report of Officers:**

**President:**

1. Committee continues to work on transition from 501c4 (current) to 501c3 status. Discussion if we need to obtain legal counsel. Recommendation is for committee to meet with Ed Dewey (non-lawyer) of Green Lake/Duck Lake Association who worked on this issue for their association. Our bylaws and their bylaws did not show much difference. Should be able to get approximate cost and bylaw changes needed for the change of status. Legal counsel should be able to tell us if we would get approval by the State of MI. Our current legal reserve fund is at \$2500, would help cover legal counsel costs if needed. Kathy will facilitate setting up of meeting. Dave offers to host meeting if necessary.
2. Jeff will send out document explaining difference between 501c4 and 501c3 to educate Board members. Discussion ensued on pros/cons of each status.
3. Trifold brochure still being worked on. Trying to move away from enforcement statements. Membership form will be on brochure. Recommendation to include QR codes for boating regulations. Estimated cost will be \$300/1000 copies or \$229/500 copies with same quality of glossy paper. We still have about 40 copies of old brochure left to be handed out this year at Annual Meeting and Lake Ann Days. Approximately 50 copies are disbursed each year. Discussion ensued about history of Board being viewed by membership as "enforcers." Board members reminded to try and dispel this notion in their interactions with Lake Ann community. This may lead to increased membership and participation in ALPOA. Refer problems of enforcement to Sheriff or DNR.
4. **Vice-President:** no report

**Treasurer:** see emailed and attached June 14, 2024, report.

1. Titles changed on reserves on Treasurer report to more accurately reflect usage intent of those funds.
2. New money market account opened. (4%APR)
3. CD (Invasive Remediation Reserve) that matured in June was renewed to another 7month term (5%APR).

**Secretary:**

1. Portable backup/non-website/external hard drive being used as Jan 1, 2024. This is another backup source if website has issues. Secretary will be responsible for this task. Website committee should continue to archive and backup per current process.
2. Discussion about length of minutes. Secretary will continue to balance accurate recording with trying to decrease the length of minutes. May have to move to more structured Robert's Rules of Order with 501c3 status, only talking about motions presented.
3. Next meeting date is June 29, 2024, Annual meeting, 10am-12noon. Minutes from June 15, 2024, meeting will be Board approved at the Annual meeting.
4. July 20, August 17, Sept 21, 2024, ALPOA Board meetings still acceptable to everyone.
5. Will plan for a Board potluck meal after Sept 21 meeting. Details discussed later.

## V. Report of Standing Committees:

**Communications:**

**Government:** no active committee

- Dave is forwarding information from Benzie County Democrats but trying to keep political reference out of the information. Want to keep ALPOA an apolitical group. No issue currently with any of the information he is forwarding.

**Nominating:** Jeff

1. Current proposed slate of nominees: Jeff (Pres), Kathy (Vice-Pres), Maggie (Member at Large).
2. Need one more nominee for Member-At-Large to have complete 9-member Board.
3. Contact committee if you have any other suggestions for nominees.

**Membership:** Dave

1. ALPOA has 75 members as of June 15, 2024. 13 of the 75 members are **new** members. **2023** had 85 members.

Increases seen:

- in new memberships that were never members before
  - after postcards and newsletters are sent
  - At/after the Annual meeting
2. Will follow-up after the Annual Meeting to previous members who have not paid for 2024.
  3. Contacted Township to see if ALPOA could include membership info in the Township newsletter. Was told this was not possible to do.

## Events: Maggie

1. Annual Meeting June 29, 2024, 10am, Almira Township Hall
  - 5 Signs to be placed on Sunday before meeting. Val and Dave will place signs at various locations around Lake Ann.
  - ALPOA banner with laminated QR code to website will be hung at meeting entrance (Val)
  - Food/supplies/coffee/water all bought and ready.
  - Arrive at 0900 to help set up tables/area if you can.
  - Val has projector/screen for event.
  - Maggie will sell hats at cost for \$17.20 each. No profit will be made.
  - Guest Speaker is John Ransom, Benzie County District Conservation Specialist. He will speak on Platte River Watershed plan. Will allow for 15 minutes talk and 15 minutes Q/A. He might receive questions on sea lamprey and PFAS. Meeting agenda will have speaker presentation go first.
  - No non-voting Associate Members currently in database. No need to identify different membership tiers for voting purposes at this meeting.
  
2. Boat Parade, July 4, 2024, 1pm, meet over the sandbar.
  - Terry and Maggie Sowers will lead.
  - Dave is driving the judging boat. Jeff and Val will judge and take pictures.
  - Board members can participate but can't win prizes.
  - Val has \$185 in gift certificates for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> prizes.
  - Lead boat/judging boat will discuss/determine parade route so that prizes will be handed out on the lake, at end of parade, if possible.
  - Announcement at Annual Mtg to reinforce route of parade will be made. Email reminder will be sent closer to event date.
  
3. Homecoming/Lake Ann Days will be July 13, 2024, 9am-2pm.
  - Recommendation to have ALPOA mission statement posted at this event.
  - Different committees to bring educational displays for the booth.
  - Application fee paid (\$25), booth spot is confirmed
  - Okay to hand out free water at booth.
  - Passed Volunteer slot sign up around to Board members.
  - Val to finalize items needed/volunteers closer to event.
  
4. Greenbelt Award
  - given at Annual Meeting
  - Dave will determine date to do boat tour around lake.
  - Board members need to respond to Dave via Email to participate.

**Newsletter:** Val

1. Central United Methodist Church (CUMC) printing cost=\$66.25.
2. Forever stamp cost= 100 stamps x 0.68cents=\$68.00
3. Recommended donation to CUMC=\$150. **Val motions for \$150 donation, Kathy seconds. Board approves unanimously.**
4. Total 2024 Actual cost= \$284.25. Budgeted =\$300.
5. We printed 130 copies, 4 back/back pages.
6. 101 Hard copies and 144 Email copies sent May 15, 2024
7. Extra copies will be handed out at Annual Meeting, Lake Ann Days, to local businesses who give gifts for Boat Parade, welcome packet to new property owners.
8. 200 physical addresses in current ALPOA database. Only 2 were undeliverable and came back to ALPOA P.O. box. No newsletters were returned due to insufficient postage.

**Website:** Kathy

- No updates.

**Environmental:**

**Invasive Species-Kent**

1. Kent will continue to chair Invasive Comm until end of 2025.
2. Volunteer weed survey planned for June 17-21 week. Contact committee to participate in that survey.

**Health and Safety-no active committee**

**Loons:** Kathy

- 2 chicks have hatched
- Will have buoys removed out of water by July 1 (legal requirement). Nest can stay longer if needed.
- No cost estimates for 2025 season yet. One buoy anchor has been lost and will need replacement.

**Water Quality:** Dave

- Ongoing testing as usual, samples submitted June 17-21 week.
- Don Shires oversees water quality testing process.

**VI. Old Business:** none

**VII. Elections:** Elections for Board openings will be held at 2024 Annual Meeting.

**VIII. New Business:**

1. Discussion about physical damage to shallow areas of the lake by boat propellers. Board does not have any enforcement ability but can continue to educate on this issue. Trifold may incorporate information on this. Signage in Mud Bay has helped.

**IX. Meeting Adjourned:** 10:34am

Respectfully submitted, Valerie Dahlberg, Secretary

**ANN LAKE PROPERTY OWNERS ASSOCIATION**

June 14, 2024

	2023	2024	2024
	Actual	Actual	Budget
<b>Beginning Balance January 1</b>	5,409.84	5,515.86	5,515.86
<b>INCOME</b>			
membership dues paid	2,280.00	2,070.00	2,400.00
prepaid future membership dues	270.00	210.00	
donations	184.00	51.00	470.00
CD interest: (invasive remediation reserve)	309.17	299.31	38.17
MM Interest		25.40	
Lake Preservation Fund (monitoring)	868.00	902.00	894.00
Riparian subscriptions	314.00	238.00	266.00
Hats sold	34.40	35.25	
<b>Total Income</b>	<b>4,259.57</b>	<b>3,830.96</b>	<b>4,068.17</b>
<b>EXPENSES</b>			
Michigan Lakes & Streams Association; dues	140.00	140.00	140.00
Subscriptions to Michigan Riparian	266.00	322.00	266.00
Liability insurance premium	437.67		437.71
State filing fee	20.00		20.00
PO box rent and misc postage	56.00		42.00
PayPal Fees	12.50	2.47	20.00
Water Quality:	100.00		
CLMP Enrollment	222.00	230.00	222.00
Equipment	108.09		
Newsletters/Communication:			
Summer newsletter	273.50	68.00	300.00
By-laws communication/recording LARA	10.00		
Website	610.46		70.00
Loon Committee	39.37		100.00
Invasive Species:			200.00
Education material			0.00
PLM monitoring	635.00		
Special Events:			
Annual meeting	164.36		50.00
Lake Ann Homecoming	53.61		0.00
Boat Parade			150.00
Hats for Resale	275.20		0.00
Membership:			
Winter postcard	103.89	102.00	105.00
New members packets			0.00
Unbudgeted expenses (external hard drive)	83.73		0.00
Allocations to reserves			
Website hosting fees			131.88
Invasive Remediation Reserve	309.17	193.96	38.17
Lake Monitoring Reserve	233.00		894.00
Legal Reserve			0.00
Loon Reserve			0.00
<b>Total Expenses</b>	<b>4,153.55</b>	<b>1,058.43</b>	<b>3,186.76</b>
<b>Operating Surplus/(Deficit) for year</b>	<b>106.02</b>	<b>2,772.53</b>	<b>881.41</b>
<b>Ending Balance Operating Fund</b>	<b>5,515.86</b>	<b>8,288.39</b>	<b>4,883.13</b>
<b>Reserve balances</b>			
Website hosting fees	263.76	263.76	131.88
Invasive Remediation Reserve	11,276.14	11,470.10	10,951.65
Lake Monitoring Reserve	2,016.00	2,016.00	1,787.00
Legal Reserve	2,500.00	2,500.00	2,500.00
<b>Total Resources (including reserves)</b>	<b>21,571.76</b>	<b>24,538.25</b>	<b>20,253.66</b>

**DEPOSIT BALANCES**

PayPal	307.30
Checking	1,200.20
CD	11,470.10
MM	11,560.65

**24,538.25**